



P2 WORK PERMIT APPLICATION CHECKLIST



AFM P2 work permit application forms: to be completed by all musicians and/or technicians. For a more detailed explanation, see the “Instructions on Completing a P2 Application”

Application Fees																				
<p>Department of Homeland Security Fees, i.e. petition and premium processing fees are now required to be remitted through a US-based Bank account and/or corresponding US-Bank Credit Card. For Members who do not hold such US-based accounts/cards, the DHS/USCIS fees should now be remitted to AFM (in USD), and AFM will remit the applicable DHS-filing fees through its USD-based payment instruments.</p> <p>Effective October 22nd, the P2/DHS-required remittances noted below should be submitted payable to AFM via a Certified Check, Money Order or Bank/Credit Union draft, unless, per above the applicant has access to a US-based bank through which to remit such payments. Please see “Instructions on Completing a P2 Application” for methods of payment.</p> <p>Payee: AFM</p> <p>Regular Processing:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">AFM ADMIN FEE (CAD)</td> <td style="width: 33%;">\$125 CAD first musician</td> <td style="width: 33%;">\$25 for each additional musician</td> </tr> <tr> <td>USCIS PETITION FEE (USD)</td> <td colspan="2">\$510 USD for whole band</td> </tr> <tr> <td>ADDING TECHNICIANS</td> <td colspan="2">DOUBLE ALL FEES AS DESCRIBED ABOVE</td> </tr> </table> <p>Premium Processing:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">AFM ADMIN FEE (CAD)</td> <td style="width: 33%;">\$150 CAD first musician</td> <td style="width: 33%;">\$25 for each additional musician</td> </tr> <tr> <td>USCIS PETITION AND PREMIUM FEES (USD)</td> <td colspan="2">\$510 + \$2,965 USD for whole band</td> </tr> <tr> <td>ADDING TECHINICIANS</td> <td colspan="2">DOUBLE ALL FEES AS DESCRIBED ABOVE</td> </tr> </table>			AFM ADMIN FEE (CAD)	\$125 CAD first musician	\$25 for each additional musician	USCIS PETITION FEE (USD)	\$510 USD for whole band		ADDING TECHNICIANS	DOUBLE ALL FEES AS DESCRIBED ABOVE		AFM ADMIN FEE (CAD)	\$150 CAD first musician	\$25 for each additional musician	USCIS PETITION AND PREMIUM FEES (USD)	\$510 + \$2,965 USD for whole band		ADDING TECHINICIANS	DOUBLE ALL FEES AS DESCRIBED ABOVE	
AFM ADMIN FEE (CAD)	\$125 CAD first musician	\$25 for each additional musician																		
USCIS PETITION FEE (USD)	\$510 USD for whole band																			
ADDING TECHNICIANS	DOUBLE ALL FEES AS DESCRIBED ABOVE																			
AFM ADMIN FEE (CAD)	\$150 CAD first musician	\$25 for each additional musician																		
USCIS PETITION AND PREMIUM FEES (USD)	\$510 + \$2,965 USD for whole band																			
ADDING TECHINICIANS	DOUBLE ALL FEES AS DESCRIBED ABOVE																			
Essential Documents																				
<p>Forms to be completed by all musicians and/or technicians.</p> <p><input type="checkbox"/> Soloist: Parts 1, 2, and 3</p> <p><input type="checkbox"/> Band: Parts 1, 2, 3, and 4</p> <p><input type="checkbox"/> Crew: Parts 1, 2, 3, 4, and 5 plus a letter detailing their skills and years working with the band.</p>																				
<p>Part 6 (if applicable) is required when you are being hired by a US band to play as a session or side musician.</p>																				



P2 WORK PERMIT APPLICATION CHECKLIST



	<p>Membership Verification is required for all musicians: Submit a copy of the front and back of the membership card(s); or print and include an email verification from your Local office. The membership verification must state the end date of membership.</p> <p>Note: Membership must be paid in advance until the exit date that you are requesting.</p>
	Passport Scan for each applicant (photo page).
	Permanent Resident Card or Canadian work permit (If applicable).
	Itinerary (if applicable): When performing at more than one venue or when you are submitting multiple contracts, you must provide a signed itinerary listing all engagements in chronological order.
	<p>Contracts: You must provide written evidence (in English, due to USCIS regulations) of your professional activity in the United States. Ensure that contracts are in chronological order. Please see the “Instructions on Completing a P2 Application” for additional information.</p> <p><i>Note that AFM scale wages are enforced and in compliance with AFM bylaws (article 10, Section 10 [a] & [b]), AFM/CFM will forward a copy of your contracts/itinerary to the U.S. local having jurisdiction over the engagements.</i></p>
Other Considerations	
	<p>Emergency Medical Travel Insurance: CFM offers Emergency Medical Travel Insurance at preferred rates through Hub Insurance or RBC exclusive to members and their families. Please contact Cathy Lee, Membership Services Manager for more information cathylee@afm.org</p>
	<p>Bringing Merchandise into the U.S.: See page 6 of “Instructions for Completing a P2 Application”, or page 2 of the “After P2 Approval” document, both documents can be found here: Work Permits</p>

A complete application package containing all the documents and fees listed above must be mailed, couriered, or hand delivered **to our new current address:**

ATTN: Artist Immigration Department
 American Federation of Musicians
 895 Don Mills Rd., Suite 202
 Toronto, ON M3C 1W3
 Canada